



Chicago

GENERAL INFORMATION

Position Title: Sound Supervisor

Pay Status: Exempt Non-Exempt

Job Status: Part-time _____ Full-Time X

Reports To: Production Stage Manager

Employer: TZ Chicago LLC

Start Date: 05/28/2019

POSITION SUMMARY:

The Sound Supervisor is responsible for the nightly sound operation of Teatro ZinZanni's two and ½ hour live dining experience. Operator provides sound for band and performers. Sound operator will attend all sound related meetings and provide sound notes to the Production Stage Manager. Must be able to operate a fast moving show with lots of cues comfortably. This position is responsible for all of the sound equipment and band equipment and will make sure it is kept in top shape.

SHOW SUMMARY:

Teatro ZinZanni Chicago presents a full evening of entertainment, combining cirque artists, European cabaret, contortionists, jugglers and illusionists with live music and a gourmet multi-course meal. Set in an antique jewel box tent imported from Belgium, our newest venue will open in July 2019.

ESSENTIAL FUNCTIONS

Responsibilities and Duties:

- Operate sound 5 nights per week and attend rehearsals as needed
- Work with Creative Team, PSM, artists & musicians on sound related needs
- Keep gear in working order ensuring that all equipment is working at the highest level
- Continually review and listen for sound quality throughout the tent, adjusting speakers and equipment as needed.
- Able to work with sound designers
- Perform or delegate all manipulation of sound equipment inside venue including sound checks, maintenance, and safety checks
- Responsible for quality control, regular maintenance and repair of sound equipment
- Locate, edit, record, and/or purchase recorded sound and music as needed
- Generate and update Sound paperwork including: cue sheets, inventory, pre and post checklists
- Prepare microphones and sound system for rehearsals as requested
- Schedule, train, and supervise sound crew for changeovers or substitution
- Responsible for other on site sound needs
- Archive audio files on server

Budget Responsibility

- Develops annual department budget w/ PSM
- Responsible for the selection and purchase of sound equipment with PSM and TD in response to needs ` and based on budgetary guidelines and accepted technical standards

General Sound Operations

- Attend weekly production meeting and other meetings as needed
- Responsible for lobby sound system and maintenance
- Interacts with the band on a nightly basis
- Promotes positive team atmosphere onsite
- Stay current with new and developing trends in the Sound Industry
- Responsible for Piano tuning and maintenance
- Coordinates with Technical Director for all upkeep of the sound system
- Shut down and secure the sound system upon nightly departure
- Keep the sound booth clean and organized
- Maintain sound storage areas
- Familiar with Yamaha or Allen and Heath board operations

MEASURABLE STANDARDS

- Must perform in a professional manner at all times, maintaining a positive attitude and providing positive “public relations”
- Accountable. Able to be present and on time for meetings, rehearsal and show calls.
- Able to provide timely completion of duties and meet deadlines. Able to issue requests for assistance when appropriate
- Able to work and communicate well with all types of staff utilizing voice mail, email, computers, copiers, and proper use of memos and other office communications.
- Completely tech savvy in all sound operations
- Able to work well under pressure while maintaining a high degree of accuracy
- Able to maintain confidences
- Ability to establish and maintain effective working relationships with individuals and groups of various cultural and socioeconomic backgrounds.
- Respectful of the rights of others

JOB QUALIFICATIONS

Essential minimum skills, education, and experience:

- 5 years professional **live** sound experience
- Experience mixing complicated live shows
- Excellent organizational skills
- Good communicator, comfortable with working with the band and PSM on any problems that arise
- Patient
- Past experience using lavalier microphones for a group of at least 12
- Calm presence
- Works well collaborating with people
- Ability to lead others
- Excellent ear for detail
- Knowledge of technical production
- Ability to articulate and communicate problems
- Ability to apply common sense understanding to carry out instructions furnished in written, oral or diagram form
- Must be proficient with Microsoft Word and Excel programs
- Able to lift 50 lbs.

NOTES AND SPECIAL REQUIREMENTS

May be requested to work at additional on site events.
Required to provide and wear dress blacks for all working calls as determined by management.

WORKING SCHEDULE/ENVIRONMENT

Position deals directly with the cast, band, restaurant and staff. Primary schedule is Wednesday through Sunday. Monday and Tuesday are generally days off. Workdays are: Wed- Sun. Employee should arrive 15 minutes prior to any scheduled meeting. The primary schedule can be altered if need be.

TZ Chicago LLC is an Equal Opportunity Employer dedicated to a policy of non-discrimination in employment (including application for employment) on any basis including race, color, religion, national origin, ancestry, citizenship, sex, age, physical or mental disability, medical condition, pregnancy, veteran or military status, or any other basis prohibited by Local, State, and Federal Law.

Applicants with disabilities may be entitled to reasonable accommodation under the terms of the Americans with Disabilities Act and certain state or local laws. A reasonable accommodation is a change in the way things are normally done which will ensure an equal employment opportunity without imposing undue hardship on TZ Chicago LLC. Please contact TZ Chicago LLC if you need assistance completing this application or to otherwise participate in the application process.

How to apply:

Please send a cover letter and resume in PDF format to: production-jobs@zinzanni.com.
Please title the email: "TZ Chicago Sound Supervisor - Last Name, First Name"